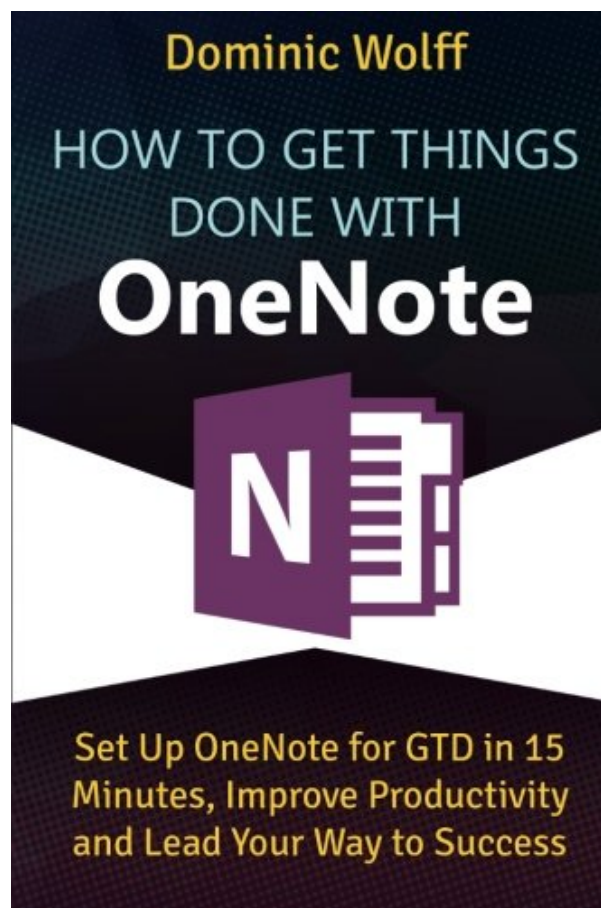
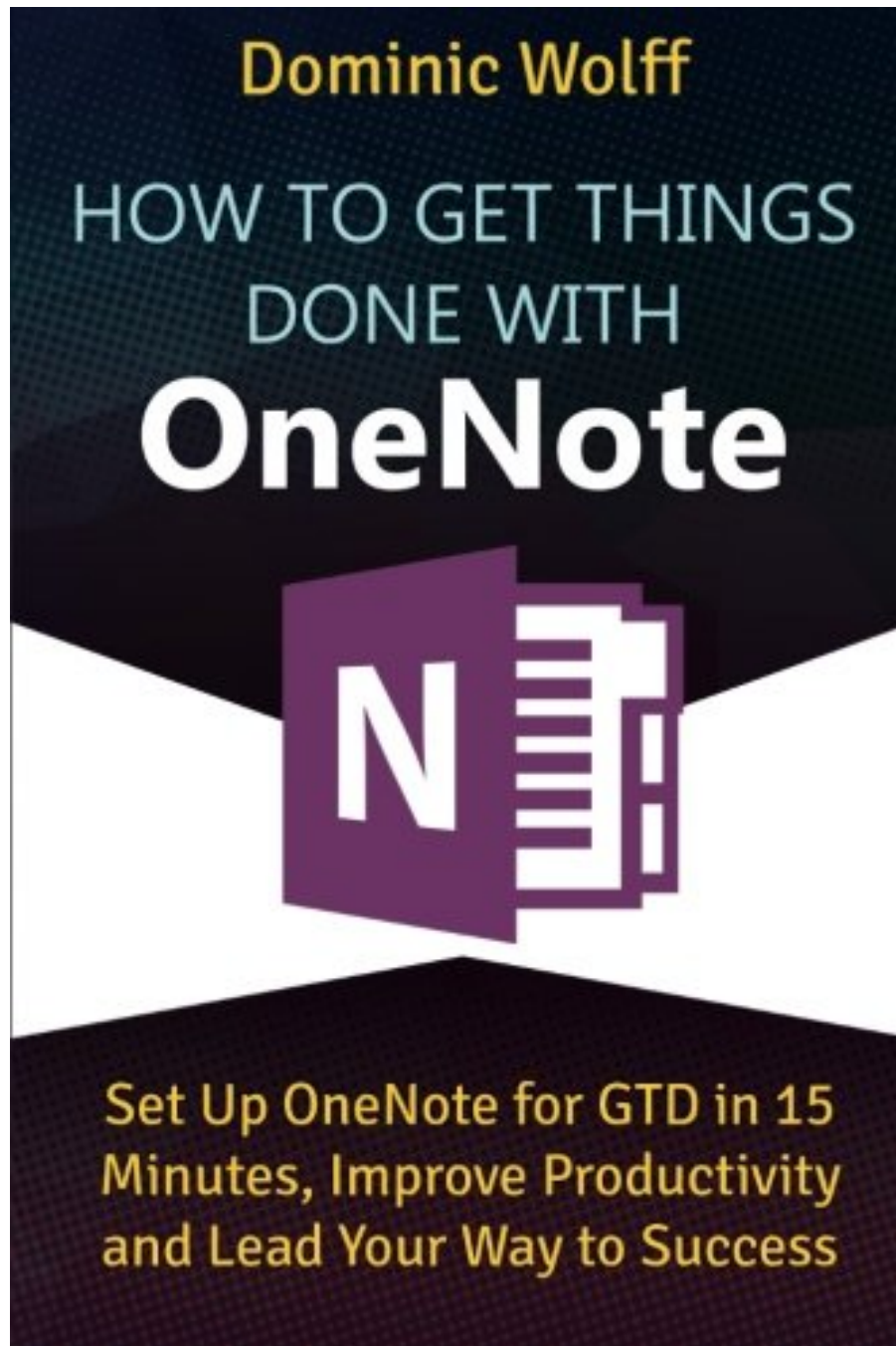


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About the Author

Dominic Wolff is a business owner and traveller (or as he likes to call it, a globe trotter). A native from Idaho, he became interested in the mechanics of business from a very young age. From those early days of selling candy bars to running a multi-state company today, he has always been on the lookout for systems that would improve his productivity and allow him more free time to enjoy his hobbies. He frequently writes articles about personal productivity for business publications.

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When you are hurried of task target date as well as have no concept to get inspiration, **How To Get Things Done With OneNote: Set Up OneNote For GTD In 15 Minutes, Improve Productivity And Lead Your Way To Success By Dominic W** publication is among your remedies to take. Schedule How To Get Things Done With OneNote: Set Up OneNote For GTD In 15 Minutes, Improve Productivity And Lead Your Way To Success By Dominic W will provide you the best source and point to get inspirations. It is not only regarding the jobs for politic business, management, economics, and also various other. Some got tasks making some fiction works additionally need motivations to get over the work. As just what you require, this How To Get Things Done With OneNote: Set Up OneNote For GTD In 15 Minutes, Improve Productivity And Lead Your Way To Success By Dominic W will possibly be your option.

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Do you want to easily accomplish your to-do-list in a day? Do you want to be less busy in life? Do you wish to have more time?

Here's the thing. Most people are so busy all the time that they no longer recognize that responsibilities are forgotten and relationships are not strengthened. With the huge pile of tasks undone, stack of mails unread, and heap of post-its that seem cluttered all around, people get busier and life becomes more stressful.

Take some time off and start organizing your strategy to get everything under control. Read on How to Get Things Done with OneNote and discover your way to productivity and efficiency.

Dominic Wolff, a seasoned author and business owner, found success in his business career improvising David Allen's Getting Things Done (GTD) with Microsoft's OneNote. With the two systems combined, Wolff assures that you'll get your professional and personal lives under control.

In Dominic Wolff's How to Get Things Done with OneNote, you can be more effective in maintaining a more organized and less stressful life. With this book, you get to learn the following:

- The Basic Organizational Groups of GTD (Know the different ways on how you can classify items.)
- Setting up OneNote for GTD Success (Get this done in just 15 minutes.)
- Using OneNote while Laying the Foundations of GTD (Understand how to use OneNote with just a few clicks while putting GTD in place.)
- Getting GTD and OneNote up and running (Follow 4 Simple Steps to run an effective personal management system.)
- 7 Tips for Maximum Efficiency (Apply tips you can do on a weekly basis.)
- Advanced Tips and Tricks (Know 7 apps, devices, and strategies to fully ensure maximum productivity.)

Accomplish your to-do-list easily. Become less busy in life. Have more time. Live an organized life with just one click. Grab a copy of the book today. Hit the "Add to cart"!

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About the Author

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Most helpful customer reviews

13 of 14 people found the following review helpful.

Beneficial Read

By A Voice

I am glad I read "How to Get Things Done with OneNote", even though I was familiar with OneNote it proved to be beneficial. I read many reviews on using OneNote as an organizer, note pad, etc... and decided it may be the way to go instead of using other apps. The book gave me a greater understanding of OneNote and its capabilities. OneNote doesn't have the simplicity of other apps and this is expressed in the book. I have spent a fair amount of time working with OneNote since reading the book and I am finding more and more ways to utilize it.

Mr. Wolfe writes quite well and I had no difficulty understanding his instructions. If you are in limbo and not sure you understand how to use it, I believe you will find this book useful.

I was given this book to read for my honest opinion, (perfect timing).

8 of 8 people found the following review helpful.

Can find better info on the internet for free, but book not useless

By Hollandiqua

While I think the book addresses an important application of GTD. A lot of the material was simply rehashing the organizing system and not enough space dedicated to how to set up One Note for integrating GTD. After reading this relatively short text I scoured the internet and found some helpful blogs and websites that told me much more. If the book was free and/or I knew nothing about GTD, then I would likely rate higher.

12 of 14 people found the following review helpful.

A Must Read to Improve Quality of Work

By Yuri Underhill

I bought this book because it was recommended in one of the business seminars I attended. As a business owner, I can relate to the author in some ways. But unlike him, I did not go through any difficulty at the start. My parents, who are also business professionals, handed down the ownership of their business to me. I was lax about it, thinking it was easy to manage a business that is already established. Unfortunately, it got the worst in me.

I already saw a number of books sold online that talked about Getting Things Done. I am not a fan of David Allen's book, but it had advantages that I was able to use in managing my business. When I read Dominic Wolff's How to Get Things Done with OneNote, I got even more engaged. It actually expanded my knowledge of GTD, especially its purpose. Combining it with OneNote is even more surprising. I was not so sure if this app can really "get things done" as far as some of the reviews I've seen online are concerned. The good thing is, the author gave it a shot and really delivered its applicability well. For a start, it was good to know that there is an entire chapter for it: the basics, setting it up and using it. There were images that supported the steps too. It was really helpful. I was very impressed with how the author presented the combined GTD and OneNote. There were principles in GTD that I've used before such as the "paper-and-pen" and the use of Post-it notes. Although helpful, the "papers" would always create a mess in my table, which all the more made it difficult for me to find the things I need. With the book, the author gave me an option.

I was particularly hooked up with a chapter in the book that talked about tips for maximum efficiency using the two systems. I could definitely use a little help when it comes to recalling my tasks and delegating some that I cannot do at the same time. When you are a top-of-the-rank, it is quite a challenge to remember everything.

The book is relatively short. Perhaps, its purpose is really to take readers to the steps right away. But I also think it would be better if the author included his experience when using OneNote and GTD together. It would be good to put personal stories to make it more relatable to those who have gone through different strategies to organize their careers. Those who are still starting to use the strategy can also learn with stories. However, I still find the book definitely helpful. Although I am not the kind of person who always sticks to one option, I will use these systems together for quite a while. I recommend this read for those who have a lot of things to do in their professional and personal life. And if you're the kind of person who loves writing reminders on paper, you would rather want them written down in your OneNote.

See all 66 customer reviews...

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